

# YOUR HUDSON RIVER FINANCIAL/SUNMARK ACCOUNT CONVERSION CHECKLIST

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Your Hudson River Financial Credit Union account will officially convert into a Sunmark account on March 1, 2021.

Below are the top 5 actions you need to take (depending on your account), to ensure a smooth transition:

## **1. Update Your Direct Deposit**

Beginning March 1, please notify your payroll department of your new account information.

Information you'll likely need to provide includes the following:

- Your social security number
- Sunmark's Routing & Transit Number: **221379824**
- Your new Sunmark six-digit account number (if depositing into your new Sunmark savings account)
- Your personal 14-digit MICR number (if depositing into your new Sunmark checking account)

## **2. Activate Your Sunmark Debit Card**

As soon as you receive your new Sunmark debit card, you may activate it and establish a new PIN.

You may begin using your new Sunmark debit card on March 1.

Please note, you will not be able to use your Hudson River Financial Credit Union debit card after 2PM on February 26.

## **3. Sign Up for Online Banking & Download the App**

Beginning March 1, you can begin using Sunmark's Online and Mobile Banking. You can **log in at**

**[www.sunmark.org](http://www.sunmark.org)** by using your new six-digit Sunmark account number as your username and the last four digits of your social security number (SSN) as your password. **Don't forget to download our app to your smartphone!**

## **4. Start Using Your Sunmark Checks**

Beginning February 27, checking account holders will need to **begin using their new Sunmark checks** that were mailed to you in mid to late February. Please **safely destroy your Hudson River Financial Credit Union checks** or bring to any Sunmark branch to be shredded securely.

## **5. Make Your First Loan Payments**

Here's how to make a payment beginning March 1:

- Mailing a payment to: Sunmark Credit Union, PO Box 16370, Albany, NY 12212-6370
- Visiting any Sunmark branch
- Calling 866-SUNMARK
- Logging into Online Banking
- Paying Online: Visit [www.sunmark.org](http://www.sunmark.org) and click on "Make a Loan Payment" to get started.

Any automatic payments of Hudson River Financial Credit Union loans will occur as normally scheduled. No action is required.

Need your new account number again? Call us at 866-SUNMARK.



**866-SUNMARK**

**[www.sunmark.org/hrfcu](http://www.sunmark.org/hrfcu)**

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